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| --- | --- | --- | --- | --- | --- | --- |
|  | Written Communication Rubric | | | **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** EVALUATOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_ | | |
| CRITERIA | | UNSATISFACTORY (Well-Below Performance Standards) | NEARING PROFICIENCY (Below Performance Standards) | | PROFICIENT(Minimal Criteria) | ADVANCED (Demonstrates Exceptional Performance) |
| Thesis | | * No attempt at a thesis is present. | * Some attempt at a thesis present. * Partial Thesis present. | | * Thesis is present AND well supported by accurate evidence. | In addition to meeting the PROFICIENT criteria …   * Complex thesis present. * Evidence and ideas expanded upon. |
|  | | 0 - - - - - - - - - - - - 8 - - - - - - - - - - - - 16 | 17 - - - - - - - - - - - - 18 - - - - - - - - - - - - 19 | | 20- - - - - - - - - - - - 21 - - - - - - - - - - - - 22 | 23 - - - - - - - - - -24 - - - -- - - - - - - 25 |
| Audience and Purpose | | * Communicates ineffectively with little or no awareness of audience or purpose. | * Attempt made to communicate effectively with awareness of audience and purpose. | | * Communicates effectively with awareness of audience and purpose. | In addition to meeting the PROFICIENT criteria …   * Communicates insightfully with consistent awareness of audience and purpose. |
|  | | 0 - - - - - - - - - - - - 8 - - - - - - - - - - - - 16 | 17 - - - - - - - - - - - - 18 - - - - - - - - - - - - 19 | | 20- - - - - - - - - - - - 21 - - - - - - - - - - - - 22 | 23 - - - - - - - - - -24 - - - - - - - - - - 25 |
| Organization | | * Writing has random or weak organization with little development. | * Attempt made to organize or develop writing. | | * Writing is coherent, adequately organized and developed. | In addition to meeting the PROFICIENT criteria…   * Writing is confident, coherent, clearly focused, well organized and thoroughly developed. |
|  | | 0 - - - - - - - - - - - - 8 - - - - - - - - - - - - 16 | 17 - - - - - - - - - - - - 18 - - - - - - - - - - - - 19 | | 20- - - - - - - - - - - - 21 - - - - - - - - - - - - 22 | 23 - - - - - - -- - - -24 - - - - -- - - - - - 25 |
| Details/Evidence | | * Provides little or irrelevant details/evidence to support thesis/main idea. | * Provides some attempt to give details/evidence to support thesis/main idea. | | * Details/Evidence clearly support thesis/main idea. | In addition to meeting the PROFICIENT criteria…   * Details/Evidence convey thorough understanding of topic or prompt. |
|  | | 0 - - - - - - - - - - - - 8 - - - - - - - - - - - - 16 | 17 - - - - - - - - - - - - 18 - - - - - - - - - - - - 19 | | 20- - - - - - - - - - - - 21 - - - - - - - - - - - - 22 | 23 - - - - - -- - - - -24 - - -- - - - - - - - 25 |
| Commentary and Analysis | | I   * Ideas are not original. * No commentary or analysis present. | * Some original ideas OR * Some attempt at commentary or analysis. | | * Original ideas present AND… * Commentary and analysis exist. | In addition to meeting the PROFICIENT criteria…   * Sophisticated and complex commentary and/or analysis. |
|  | | 0 - - - - - - - - - - - - 8 - - - - - - - - - - - - 16 | 17 - - - - - - - - - - - - 18 - - - - - - - - - - - - 19 | | 20- - - - - - - - - - - - 21 - - - - - - - - - - - - 22 | 23 - - - - - - - -- - -24 - - - - - - - - - - 25 |
| Conventions | | I   * Vocabulary, grammar, and spelling errors distract form the overall essay. | * Vocabulary, grammar, and spelling errors exist, BUT don’t distract form the overall essay. | | * Vocabulary, grammar, and spelling are mostly correct. | In addition to meeting the PROFICIENT criteria…   * Virtually error free. |
|  | | 0 - - - - - - - - - - - - 8 - - - - - - - - - - - - 16 | 17 - - - - - - - - - - - - 18 - - - - - - - - - - - - 19 | | 20- - - - - - - - - - - - 21 - - - - - - - - - - - - 22 | 23 - - - - - - - -- - -24 - - - - - - - - - - 25 |

**COMMENTS:**